

RESPONSE | Final Release

August 19, 2026



**Re: *Freedom of Information and Protection of Privacy Act [the "Act"]*
 *Request for Access to Records | Reference No. 2026-33***

I am writing further to our August 7, 2026, letter and your request dated May 4, 2026, for copies of records relating to formal risk assessments, along with any related presentations, briefing notes, and or staff memorandums associated with the Town's acquisition of the Eaglecrest Golf Course.

As you are aware, a third party had requested a review by the Office of the Information and Privacy Commissioner for British Columbia (OIPC) of the Town's decision to disclose information affecting them. As a result, the information subject to that OIPC review was not included in our partial release of responsive records provided to you on August 7, 2026, and consisting of eighty [80] pages.

Following discussions involving the OIPC investigator, the third party, and the Town, the records previously withheld pending the OIPC review are no longer subject to withholding. Accordingly, we are now releasing the remaining responsive records, consisting of a 98-page report to you.

The records contain information that is exempt from disclosure under the Act. This information has been severed in accordance with the Act, as follows:

- section 15 disclosure harmful to law enforcement;
 - section 19 disclosure harmful to individual or public safety; and
 - section 22 disclosure harmful to personal privacy,
- so that the remaining information can be disclosed to you.

Pursuant to the Act, the "*Town of Qualicum Beach Freedom of Information Bylaw No. 909, 2025*", and our letter dated June 10, 2026, a fee estimate was provided. As we have now concluded our work on this file, we have reviewed our initial fee estimate which was calculated as follows:

- Locating and retrieving records: 2.75 hours at \$7.50 per ¼ hour = \$82.50
- **Less** the first 3 hours provided at no charge = \$90.00
- Producing and preparing records for disclosure: 12 hours at \$7.50 per ¼ hour = \$360.00
- Copying/scanning adjusted estimate: 500 pages at \$0.10 per page = \$50.00

Upon completion of processing your access request, a further fee adjustment was made as follows:

- Actual producing and preparing records for disclosure: 7 hours at \$7.50 per ¼ hour = \$210.00
- **Reduction** from the original producing/preparing records estimate: \$150.00
- Actual copying and scanning: 178 pages at \$0.10 per page, for a total of \$17.80
- **Reduction** from the original copying/scanning adjusted estimate: \$32.20
- Net additional amount after accounting for the reduction in producing and preparing records and reduced copying/scanning cost: \$19.05

Initial Fee Estimate	\$402.50
Less deposit	\$201.25
Adjusted Fee	<u>\$220.30</u>
Balance Owning:	<u>\$ 19.05</u>

Pursuant to section 52 of the Act, you may ask the Information and Privacy Commissioner to review any matter related to the Town's response to your request. The Act allows you 30 days from the date you receive this notice to request a review by writing to:

Office of the Information and Privacy Commissioner
PO Box 9038, Stn. Prov. Govt.
Victoria, BC V8W 9A4
Telephone: 250.387.5629
Facsimile: 250.387.1696

If you request a review, please provide the Commissioner's office with:

1. Your name, address and telephone number;
2. The number assigned to your request [Ref. No.: 2026-33];
3. A copy of your original request for information;
4. A copy of this letter;
5. The detailed reasons or ground upon which you are seeking the review.

Please contact Twyla Slonski, Interim Deputy Director of Corporate Services, by phone at 250.738.2190 or by email at tslonski@qualicumbeach.com if you have questions regarding this letter.

Sincerely,


Heather Svensen

Director of Corporate Services/Deputy CAO | FOI Head

Attachment: 98 pages | Final Release

Copy: T. Slonski, Interim Deputy Director of Corporate Services

J. Charnstrom, JD, FIP, Investigator OIPC | Email: JCharnstrom@oipc.bc.ca (Letter only)

File No: 0580-20-2026-33

Z:\0100-0699 ADMINISTRATION\0580 INFORMATION AND PRIVACY\0580-20 ACCESS REQUESTS\2026\2026-33\Response_FINAL_Release_2026_08_19.docx